

# **Allegheny County Coalition for Recovery**

## **Quality Committee**

### **Minutes**

**May 4, 2018**

**Present:** Lacey Agresta, Debbie Duch, Jenn House, Sarah Goldstein, Anthony Lucas, Mike McCarthy, Christopher Shepherd, Cynthia Spanier

---

#### **I. Welcome and Introductions**

Room 1373 CCBHO, Pittsburgh PA 11:30am - 1:00pm

---

#### **II. Review Minutes from April 2018**

First Motion: Sarah Goldstein, Second Motion: Jenn house  
Minutes Accepted

---

#### **III. Announcements**

##### **a. Steering Committee updates**

The Steering Committee will meet monthly moving forward in order to work on Strategic Planning. There will be term limits on Co-chairs limiting co-chairs to 4 years of service in the future. The QI budget of \$3300 was submitted.

##### **b. Announcements from Committee members**

NAMI will hold a child and adolescent conference on June 8, 2018 at The Pittsburgh Airport Marriott. CCBHO Day of Self Discovery will be held at Rodef Shalom in Oakland on May 17, 2018. September 15, 2018 will be the Pittsburgh Recovery Walk.

---

#### **IV. Applications/Interest for New QI Co-chair (Application Attached)**

##### **a. Thank you David for your service**

David Fath is officially stepping down as Co-Chair of the QI Committee. Although he will not be a Co-Chair, David plans to still participate in the QI Committee as his schedule permits. We appreciate David for his past service on the QI committee.

**b. Please let Anthony know if interested ASAP**

In addition to David, Anthony Lucas will also be stepping down as co-chair in the near future. Given this, there is an active search for new Co-Chair(s). The Co-Chairs should be a person with lived experience and/or a person who works for a mental health or substance use provider. The responsibilities include meeting preparation, attendance at the Steering Committee, and strategic leadership. The 3<sup>rd</sup> page of the agenda includes the application to be new co-chair of the QI Committee if interested.

---

**V. Thank you First Responders Poster Gifting**

**a. Thanks to those who came to County Council presentation!**

A number of QI members attended the gifting of the poster to the Allegheny County Council. The poster will be hung at the 911 Center.

**b. Updates on City poster**

When any new information about the gifting of the second poster to City of Pittsburgh Council becomes known, the information will be shared with the QI Committee.

---

**VI. ACCR Strategic Planning**

**a. Needs for camera**

The Committee discussed the use of a camera for the QI Committee. The camera could come in handy from time to time. Editing equipment could be needed if the camera is sophisticated. A cell phone works for the time being. ACCR may have more use for a camera, as a whole, than the QI Committee. The group agreed an overall process/policy needs to be developed for any media equipment use (i.e. liability form, storage, etc.).

**b. Group planning worksheet**

A worksheet for the Steering Committee was included with the agenda. Each ACCR Committee is to list goals and accomplishments. Some QI Committee goals are: increased collaboration with other ACCR Committees, determine the new co-chairs, partner with an outside entity beyond the normal circle like a NAMI or other nonprofit, promote ACCR, promote the recovery model, promote supportive employment, attempt to recruit more providers to the Committee, increase diversity. Anthony collected this information from the group and will send it to Paul Freund at the end of the meeting.

---

---

**VII. Collaboration with Public Awareness- May 23 Event (Flyer Attached)**

The gift bags that the QI Committee proposed need to be assembled at some point before the event. More to come on this in the future.

---

**VII. Thinking Forward to Next Project**

- a. Expansion/ Same theme
- b. Collaboration with another committee

*Due to time constraints, this item was not discussed.*

---

**Next Meeting: Friday July 6, 2018 from 11:30 am- 1:00 pm Room 1373 CCBHO, 339 Sixth Avenue, Pittsburgh, PA**

**Thank You**